



**BOARD MEETING OF TRUSTEES AGENDA -
In person meeting room 2/ no zoom/ 5:30p.m.
7-15-2021**

1.0 OPEN SESSION:

1.1 Roll Call

2.0 CONSENT CALENDAR:

2.1 Approval of the Board Minutes from 6-30-2021

3.0 PUBLIC COMMENT:

3.1 Comments are limited to three minutes per speaker and total conversation about any topic shall be limited to 20 minutes per board regulation.

4.0 INFORMATIONAL ITEMS:

- 4.1 LESD Sunshine Proposals with CTA/LTA
- 4.2 Superintendent's Report
- 4.3 LCRC Report
- 4.4 LTA Report to the Board

5.0 ACTION ITEMS:

- 5.1 Possible approval of stipend for proposed work outside of contract and job description up to \$3000.00 for Chapman.
- 5.2 Approval of Consolidated Application
- 5.3 Possible approval of Red Cross Facilities use Agreement
- 5.4 Williams Report

6.0 CLOSED SESSION:

- 6.1 Personnel update.
- 6.2 Negotiations update

7.0 OPEN SESSION: (Actions made in closed session must be announced)

8.0 ANNOUNCEMENTS:

9.0 FUTURE Possible AGENDA ITEMS:

10.0 ADJOURNMENT



**BOARD MEETING OF TRUSTEES AGENDA - In person meeting/no zoom
6-30-2021**

1.0 OPEN SESSION: Begins at 5:31

1.1 Roll Call JS, GS, CB, BJ, CP

2.0 CONSENT CALENDAR:

2.1 Approval of the Board Minutes from 6-23-2021 BJ motioned, CB 2nd Unanimous

3.0 PUBLIC COMMENT:

3.1 Comments are limited to three minutes per speaker and total conversation about any topic shall be limited to 20 minutes per board regulation. NO PUBLIC COMMENT

4.0 INFORMATIONAL ITEMS:

4.1 Update on CSI Plan

4.2 Local School Wellness Policy Triennial Assessment- Patti written update

4.3 Discussion of local indicators

4.4 Discussion about van options

5.0 ACTION ITEMS:

5.1 Possible approval of stipend for 3 months of Superintendents extra work from 2018-2021. MOTION TO DENY GS, 2ND MOTION DIES. MOTION TO DENY GS, 2ND BJ. MOTION CARRIES UNANIMOUS (THIS NEEDS TO BE A NEW PROPOSAL)

5.2 Approval of 2021 - 2022 Budget adoption MOTION TO APPROVE GS, 2ND BJ MOTION CARRIES UNANIMOUS

5.3 Approval of 2021 -2022 LCAP (Local Controlled Accountability Plan) MOTION TO APPROVE BJ 2ND JS MOTION CARRIES UNANIMOUS

5.4 Consideration for approval of a bargained Tentative Agreement with Loleta Teacher's Association. MOTION TO APPROVE CP, 2ND JS MOTION TO CARRIED UNANIMOUS

5.5 Approval of Consolidated Application- State has not put forward, moved to another meeting. MOTION TO MOVE TO THE NEXT BOARD MEETING BJ, 2ND CB AND MOTION CARRIED UNANIMOUS

5.6 Approval for purchase of a portable dividing wall for Resource Room

MOTION TO APPROVE large wall divider CP 2ND BJ MOTION CARRIES
UNANIMOUS

6.0 CLOSED SESSION: Entered at 7:17

6.1 Personnel update.

6.2 Negotiations update

**7.0 OPEN SESSION: (Actions made in closed session must be announced) No actions made.
Returned to open session at 7:31 pm.**

8.0 ANNOUNCEMENTS:

- If board packet cannot be delivered 48 hours in advance, the board will move the meeting.
- Next meeting originally scheduled for 4 hours will remain at 2, July 8 at 5:30
- New Board governance meeting will be held on Monday August 9, 5:30 - 7:30 in addition to the regular board meeting on August 12 at 5:30
- Board will begin using chromebooks at the meetings therefore no longer requiring print outs of the board packet.

9.0 FUTURE Possible AGENDA ITEMS:

- Con ap approval
- Possible approval of van quote
- Red Cross Facilities Use Agreement approval

10.0 ADJOURNMENT: 7: 40 pm

TO: Loleta Teachers Association
Heather Nyberg, Association President/Bargaining Chair

FROM: Loleta Union Elementary School District
Autumn Chapman, Superintendent

DATE: July 21, 2021

RE: "Sunshine" of the Loleta Union Elementary School District Initial Bargaining Proposal

The Loleta Union Elementary School District is "sunshining" (presenting) its initial bargaining proposal to the Loleta Teachers Association CTA/NEA for the purpose of successor contract negotiation for the agreement that expired on June 30, 2014.

Article 1 – Term

The District has an interest in obtaining a multi-year successor agreement that is the maximum length permitted by law.

Article 6 – Evaluations

The District has an interest in streamlining this process and providing for meaningful evaluations.

Article 8 – Leaves

The District has an interest in updating language for compliance with current law.

Article 9 – Complaints

The District has an interest in negotiating changes to ensure compliance with other investigation obligations.

Article 10 – Health and Welfare

The District has an interest in ensuring competitive and fair health and welfare benefits.

Article 11 – Salaries

The District has an interest in ensuring competitive and fair wages.

Article 12 – Miscellaneous Working Conditions

The District has an interest in negotiating changes related to its hiring prerogative.

Article 13 – Transfers and Assignments

The District has an interest in negotiating changes related to vacancies.

Article 14 – Grievance Procedure

The District has an interest in clarifying timelines associated with grievances.

Article 15 – Professional Growth

The District has an interest in negotiating changes related to salary advancement.

Article 16 – Peer Assistance Review (PAR) Program

The District has an interest in eliminating this Article, or limiting its application.

Superintendent's Report 7/15/2021 Summer Edition!

The School

- Madekat donated our 8th grade trip that was taken in May! \$200.00 A big thank you to their organization!
- Rotor Rooter donated pizza, cupcakes and other materials to our 8th grade class (through Tiffany Anglin and her husband, Matthew), thank you!!
- Carpets and flooring is being replaced this week.
- Cas and crew are doing major repairs around the school, you can see the list on the library board! Thank you!
- We have hired our new 7th grade and 8th grade teachers. Please welcome Kaylyn Fox for 7th grade and Jennifer Fairbanks for 8th grade!
- Teachers and staff are working hard to get their curriculum and rooms ready for the coming year. This will be an amazing year!!!
- Summer School begins on August 2nd!
- We are having a "Back to School" community dinner in partnership with the LCRC on August 10 from 5:30 - 7:30. Please plan on attending to meet our staff and our families!

Informe del Superintendente 15/7/2021 ¡Edición de verano!

¡La escuela

- Madekat donó nuestro viaje de octavo grado que se realizó en mayo! \$200.00 ¡Muchas gracias a su organización!
- Roto Rooter donó pizza, cupcakes y otros materiales a nuestra clase de octavo grado (a través de Tiffany Anglin y su esposo, Matthew), ¡¡gracias !!
- Las alfombras y los pisos serán reemplazados esta semana.
- Cas y el equipo están haciendo reparaciones importantes en la escuela, ¡puedes ver la lista en el tablero de la biblioteca! ¡Gracias!
- Hemos contratado a nuestros nuevos maestros de séptimo y octavo grado. ¡Démosle la bienvenida a Kaylyn Fox para el séptimo grado y a Jennifer Fairbanks para el octavo grado!
- Los maestros y el personal están trabajando arduamente para preparar su plan de estudios y sus salones para el próximo año. ¡¡¡Este será un año increíble !!!
- ¡La escuela de verano comienza el 2 de agosto!
- Tendremos una cena comunitaria de “Regreso a la escuela” en asociación con el LCRC el 10 de agosto de 5:30 a 7:30. ¡Planee asistir para conocer a nuestro personal y nuestras familias!



EVERYONE IS INVITED!

BACK TO SCHOOL AND COMMUNITY NIGHT!



Come meet the Loleta Team and join us as we kickoff the school year! There will be food, face painting, games, resources, and fun!

***AUGUST 10TH 5:30-7:30
LOLETA ELEMENTARY SCHOOL
700 LOLETA DR
LOLETA, CA***



Outdoor seating is available. We will provide a main dish and drinks, please feel free to bring a side. Bring the family and come see our upgrades to the school and celebrate the coming new year! Turn in your registration packet and receive a \$20 gas or food card!
Translation Available

June, 2021

Dear Loleta Elementary School Board,

Below you will learn about the LCRC activities during the month of June.

1. **ELAC:** We had our 10th Spanish speaking parent committee meeting on June 8th 6-7:30p.m. via Zoom. Agustin Amaro from HCOE joined us to share lots of helpful educational resources for parents and children.
2. **Garden:**
A group of moms is meeting in our gardens on a weekly basis on Tuesdays at 3:30 to collaborate with Centro del Pueblo. They plant seeds and grow vegetable starts to distribute among the community. If you know of any families/students who would like some starts to grow vegetables at their homes or in one of our plots on campus, please refer them to the LCRC.
3. **Diaper Program:**
 - a. We still have diapers in stock. If you know any families who are in need of diapers, please refer them to us. We are continuing to explore ways to be able to continue this program for as long as we can.
 - b. The First 5 Playgroup is still active. First 5 has also approved for us to reopen the playgroup outdoors. We will reopen as soon as we are fully staffed to do so.
4. **Food Resources:** Besides assisting people to apply for CalFresh/CalWorks for access to food, we provide food through
 - a. **Our local Food for People-Food Pantry** the 3rd Thursday of every month at the Loleta Community church 3-5p.m.
 - b. **Our mini LCRC pantry** nonperishable emergency food available every day. Appointments are encouraged, but people can walk in to receive a food bag. Feel free to refer people to us.
 - c. **Weekend Food Backpack program (Food for People).** This program is not happening while kids are on vacation.
 - d. **Summer Lunch Program.** Food for People/LCRC/LES is collaborating to provide food boxes to 30 local children through August 18th.
5. **CA Covid-19 Rent Relief:**
We are ready to assist families who are behind on rent and utilities due to COVID-19 to apply for the CA COVID-19 rent relief program. Please refer families who need this type of assistance for a screening appointment.

Please feel free to reach out for questions, ideas, comments.

Marcelina Mejía de Castillo

Sr. Community Program & Service Coordinator

Loleta Community Resource Center

(707) 733-5239

4.3



Lolita
Union Elementary School District

Jul 13, 2021

To the Board of Trustees,

The Accounts Payable and Receivable team at HCOE has been on a summer break from June 21st-July 5th. There are no board warrants to report on at this time. HCOE has since returned with a summer schedule and will return to the regular schedule beginning August 11th. I will include an updated Board Warrants report at our next scheduled board meeting. Thank you.

Tiara Zahler
Business Services Clerk

July 13, 2021

Dear Esteemed Members of the Board,

I have done as you requested last meeting and I am proposing a stipend for this year of \$3000.00 for essential services being performed by me in advance; no other personnel are able to do these duties at this moment in time and they need to get done. There are 4 categories of work outside my assigned job duties by my job description as seen in item 5.1b. Some are situational and will only occur (we hope) this year. I believe the only ongoing jobs will be the accounting piece and the grant piece.

With regards to the accounting, I am hoping with time, Tiara Zahler will be able to take on the accounting in conjunction with the other leads for these areas: ASB, PTO and 8th grade. I have done the accounting for the last year and a half and it did not appear as an audit finding while under my watch, unlike previous years. However, at this time, Tiara is learning higher priority items such as budget and the rest of her job. I am working with Tiara on the 45 day budget revise because it will take the two of us to learn and fix this together in conjunction with the LCAP.

Grants are on-going and necessary for the district's keeping maintenance under control. In the future, I expect the number of grants I am working with to go down. Ten is a huge amount. Even without the HAF grant, the amount being brought in is worth it for the district's health.

Item 5.1b is an excel log spreadsheet listing the services and the estimated cost to the district of what I will be doing. Please note the amount of money I am bringing in to the bottom right of the document and also that although my request is for \$3000.00 the total time spend that I am anticipating exceeds that amount.

Item 5.1C is my up to date log of how I am spending my time and on what topic. The new contract is correct in requesting the additional 10 days or 80 hours for the month of July. New reports have been requested, time is being spent on hiring and training new personnel, summer school is being prepared for as well as preparations for the new year in the building and in programs. Please also note the additional time being spent on the other projects.

I appreciate your time and consideration in this matter.

Sincerely,

Autumn

87682 (\$ 381.23) (\$ 47.65) **Duties Budget**

per year per day per hour Working with Tiara Z. to make our 45 day revise to rework budget because of extenuating circumstances with transitions of our team.

Budget revise 5 (\$ 1,906.13) **Grants**

Grant work 5 (\$ 1,906.13) 1 Garden to cafeteria grant. Managing and implementing for the school. 20,000 Facilities Work 2 (\$ 762.45) 2 RYSL Acting as financial payee 10,000 Accting 1 (\$ 1,143.68) 3 EASIE-OIE Writing, meeting with stakeholders, maintenance, paperwork (gather resources and data), quarterly reporting and implementation 13000 4 Impact Aid Writing, meeting with stakeholders, maintenance, paperwork and implementation 148000 5 CSI Writing, meeting with stakeholders, maintenance, paperwork quarterly and implementation 178000 6 USDA Writing, maintenance, paperwork support (gather resources and data) and implementation. 100000 7 McLean Foundation Grants submitted as needed. 1500

Total (\$ 5,718.39) 8 HAF Tiny House with Althea tbd 9 Air Filtration Applying for and coordinating grant program. 200000

10 TUPE Renewing. 670,500 Total

Facilities Maintenance Work

- 1 File DIRs with the State and handle all online issues/preauthorizations with the state.
- 2 Handle bids process

Accounting

- 1 Handle all money incoming and deposits for ASB, 8th grade and PTO.
- 2 Prepare all paperwork for audit.

87682	\$	381.23	\$	47.65
per year		per day		per hour
Budget revise	\$	1,906.13		
Grant work	\$	1,906.13		
Facilities Work	\$	762.45		
Accounting	\$	1,143.68		

Duties Budget

Working with Tiara Z. to make our 45 day revise to rework budget because of extenuating circumstances with transitions of our team.

Grants

1	Garden to cafeteria grant, Managing and implementing for the school.	20,000
2	RYSL Acting as financial payee	10,000
3	EASIE-OIE Writing, meeting with stakeholders, maintenance, paperwork (gather resources and data), quarterly reporting and implementation	13,000
4	Impact Aid Writing, meeting with stakeholders, maintenance, paperwork and implementation	148,000
5	CSI Writing, meeting with stakeholders, maintenance, paperwork, quarterly and implementation	178,000
6	USDA Writing, maintenance, paperwork support (gather resources and data) and implementation.	100,000
7	McLean Foundation Grants submitted as needed.	1,500
8	HAF Tiny House with Althea	tbd
9	Air Filtration Applying for and coordinating grant program.	200,000
10	TUPE Renewing.	678,588 Total

Facilities Maintenance Work

- 1 File DIRs with the State and handle all online issues/preauthorizations with the state.
- 2 Handle bids process

Accounting

- 1 Handle all money incoming and deposits for ASB, 8th grade and PTO.
- 2 Prepare all paperwork for audit.

Date	Times	Breaks	Total hours	Regular Duties	Budget	Fiscal-Physical Maintel Grants	Trans Director	Accting
7/1/2021	7 am - 4:30	none	9.5	9.6				
7/2/2021	9-5 and 6-7:30	30 min	9	9				
7/5/21		10-11	1	1				
7/6/21	9-6:30	30min	9				0.5	
7/7/21	8:30-11; 12:45-3:45; 7-8		6.5	3		1.5	1	1
7/8/2021	8:30-9:30; 10:30 to 2:30; 3:30-4:30		6	2.5		3	0.5	
7/9/2021	8:00 - 3:30		7.5	5.5		2		
7/11/2021	2:30 - 5:00		2.5					2.5
7/12/2021	8:00 - 4:00		8	6			1	1
7/13/2021	8:00 - 12:30, 3:00-5:00		7	4.5		1	1	0.5

66 Total Hours
41.7 Regular Hours
24.3 Xtra hours

2019-20 Title II, Part A Fiscal Year Expenditure Report, 24 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2019 through June 30, 2021.

CDE Program Contact:

Arianna Bobadilla (Fiscal), Division Support Office, ABobadilla@cde.ca.gov, 916-319-0208
 Lisa Fassett (Program), Standards Implementation Support Office, LFassett@cde.ca.gov, 916-323-4963

2019-20 Title II, Part A allocation	\$7,682
Transferred-in amount	\$0
Transferred-out amount	\$0
2019-20 Total allocation	\$7,682

Professional Development Expenditures

Professional development for teachers	
Professional development for administrators	
All other professional development expenditures	

Recruitment, Training, and Retention Expenditures

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

Miscellaneous Expenditures

Class size reduction	\$7,682
Administrative and indirect costs	
Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	
Total expenditures and encumbrances	\$7,682
2019-20 Unspent funds	\$0

*****Warning*****

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2020-21 Title II, Part A Fiscal Year Expenditure Report, 12 Months

A report of year-to-date expenditures and encumbrances by activity. Activity period covered is July 1, 2020 through June 30, 2021.

CDE Program Contact:

Arianna Bobadilla (Fiscal), Division Support Office, ABobadilla@cde.ca.gov, 916-319-0208
 Lisa Fassett (Program), Standards Implementation Support Office, LFassett@cde.ca.gov, 916-323-4963

2020-21 Title II, Part A allocation	\$6,421
Transferred-in amount	\$0
Transferred-out amount	\$0
2020-21 Total allocation	\$6,421

Professional Development Expenditures

Professional development for teachers	
Professional development for administrators	
All other professional development expenditures	

Recruitment, Training, and Retention Expenditures

Recruitment activities	
Training activities	
Retention activities	
All other recruitment, training, and retention expenditures	

Miscellaneous Expenditures

Class size reduction	\$6,421
Administrative and indirect costs	
Equitable services for nonprofit private schools	
All other allowable expenditures and encumbrances	
Total expenditures and encumbrances	\$6,421
2020-21 Unspent funds	\$0

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2020-21 Homeless Education Policy, Requirements, and Implementation

The purpose of this data collection is to meet federal requirements specified in 42 United States Code 11431 et seq. (Education for Homeless Children and Youths Act) and some federal requirements in Title I, Part A of the Elementary and Secondary Education Act (ESEA). This collection includes monitoring local educational agencies (LEAs) and their compliance with key provisions of the Education for Homeless Children and Youths Act including the collection of contact information for each required designated LEA's homeless liaison.

CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Homeless Education Certification

The LEA hereby assures that the LEA has met the following requirements:

1. Designated a staff person as the liaison for homeless children and youths;
2. Developed a written policy that supports the enrollment and retention of homeless children and youths in schools of the LEA which:
 - a) Includes policies and practices to ensure that homeless children and youths are not stigmatized or segregated on the basis of their status as homeless;
 - b) Includes a dispute resolution process;
 - c) Ensures that transportation is provided for a homeless child or youth to and from the school of origin if requested by the parent, guardian or homeless liaison;
3. Disseminated public notice of the educational rights of homeless children and youths where such children and youths receive services under the provisions of the Education for Homeless Children and Youths Act.

Homeless Liaison Contact Information

Homeless liaison first name	Autumn
Homeless liaison last name	Chapman
Homeless liaison title	Superintendent/Principal
Homeless liaison email address (Format: abc@xyz.zyx)	achapman@loleta.org
Homeless liaison telephone number (Format: 999-999-9999)	707-733-5705
Homeless liaison telephone extension	100
Enter the full-time equivalent (FTE) for all personnel directly responsible for the implementation of homeless education (Format: 0.00)	0.1

Homeless Liaison Training Information

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2020-21 Homeless Education Policy, Requirements, and Implementation

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CDE Program Contact:

Leanne Wheeler, Integrated Student Support and Programs Office, LWheeler@cde.ca.gov, 916-319-0383
 Karmina Barrales, Integrated Student Support and Programs Office, KBarrales@cde.ca.gov, 916-327-9692

Has the homeless liaison attended and/or participated in a homeless education liaison training within the last two years	Yes
Has the homeless liaison provided training to the following personnel:	
Principals and other school leaders	Yes
Attendance officers and registrars	Yes
Teachers and instructional assistants	Yes
School counselors	Yes

Homeless Education Policy and Requirements

Does the LEA have a written homeless education policy	Yes
No policy comment	
Provide an explanation why the LEA does not have a homeless education policy. (Maximum 500 characters)	
Date LEA's board approved the homeless education policy	10/20/1998
Does the LEA meet the above federal requirements	Yes
Compliance comment	
Provide an explanation why the LEA does not comply with federal requirements. (Maximum 500 characters)	

Title I, Part A Homeless Expenditures

2020-21 Title I, Part A LEA allocation	\$54,758
2020-21 Title I, Part A direct or indirect services to homeless children reservation	\$100
Amount of 2020-21 Title I, Part A funds expended or encumbered for direct or indirect services to homeless children	\$100
Homeless services provided (Maximum 500 characters)	Transportation and family support
No expenditures or encumbrances comment	
Provide an explanation why there are no Title I, Part A expenditures or encumbrances for homeless services. (Maximum 500 characters)	

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California Department of Education

Loleta Union Elementary (12 62927 0000000)

Consolidated Application

Status: Certified
Saved by: Lori Breyer
Date: 7/13/2021 5:16 PM

2021-22 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

CDE Program Contact:

Sylvia Hanna, Title I Policy, Program, and Support Office, SHanna@cde.ca.gov, 916-319-0948
Rina DeRose, Title I Policy, Program, and Support Office, RDeRose@cde.ca.gov, 916-323-0472

In accordance with the Every Student Succeeds Act (ESSA) sections 1117 and 8501, a local educational agency shall consult annually with appropriate private school officials and both shall have the goal of reaching agreement on how to provide equitable and effective programs for eligible private school children, teachers, and families. This applies to programs under Title I, Part A; Title I, Part C; Title II, Part A; Title III, Part A; Title IV, Part A; Title IV, Part B; and section 4631, with regard to the Project School Emergency Response to Violence Program (Project SERV).

The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information in the Private School Affidavit is not verified, and the California Department of Education takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify the accuracy of student enrollment data and the tax exempt status if it is being used for the purpose of providing equitable services.

Private School's Believed Results of Consultation Allowable Codes

- Y1: meaningful consultation occurred
- Y2: timely and meaningful consultation did not occur
- Y3: the program design is not equitable with respect to eligible private school children

Y4: timely and meaningful consultation did not occur and the program design is not equitable with respect to eligible private school children

Add non-attendance area school(s) No

The local educational agency is electing to add nonprofit private schools outside of the district's attendance area.

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California Department of Education

Loleta Union Elementary (12 62927 0000000)

Consolidated Application

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2021-22 Nonprofit Private School Consultation

The local educational agency shall provide, on an equitable basis, special education services or other benefits to address the needs of eligible children and staff enrolled in nonprofit private elementary and secondary schools under the programs listed below.

School Name	School Code	Enrollment	Consultation Occurred	Was Consultation Agreement Met	Signed Written Affirmation on File	Consultation Code	School Added
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2021-22 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Autumn L. Chapman
Authorized Representative's Signature	
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	06/30/2021

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2021-22 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Carrie Lopes, Title I Policy, Program, and Support Office, CLopes@cde.ca.gov, 916-319-0126

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Autumn Chapman
Authorized Representative's Title	Superintendent/Principal
Authorized Representative's Signature Date	06/30/2021
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

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2021-22 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	09/14/2017
Direct Funded Charter Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Autumn Chapman
Authorized Representative's Title	Superintendent/Principal

*****Warning*****

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	07/15/2021
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	
DELAC review date	
Meeting minutes web address Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)	Less than 50 EL students

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111 et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	No
Title III Immigrant ESEA Sec. 3102 SACS 4201	No

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes
Title V, Part B Subpart 1 Small, Rural School Achievement Grant ESSA Sec. 5211 SACS 5810	No
Title V, Part B Subpart 1 Alternative Uses of Funds Authority Participation	No
Title V, Part B Subpart 2 Rural and Low-Income Grant ESSA Sec. 5221 SACS 4126	Yes

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2021-22 Substitute System for Time Accounting

This certification may be used by auditors and by California Department of Education oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the local educational agency (LEA) submits and certifies this data collection.

CDE Program Contact:

Hilary Thomson, Fiscal Oversight and Support Office, HThomson@cde.ca.gov, 916-323-0765

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

Detailed information on documenting salaries and wages, including both substitute systems of time accounting, are described in Procedure 905 of the California School Accounting Manual posted on the web at <https://www.cde.ca.gov/fg/ac/sa/>.

2021-22 Request for authorization	No
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	

*****Warning*****

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Facility Use Agreement

The American National Red Cross ("Red Cross"), a non-profit corporation chartered by the United States Congress, provides services to individuals, families and communities when disasters strike. The disaster relief activities of the Red Cross are made possible by the American public who support the Red Cross with generous donations. The Red Cross's disaster services are also supported by facility Schools who permit the Red Cross to use their buildings as shelters and other service delivery sites for disaster victims. This Agreement is between the Red Cross and the School District ("School") so the Red Cross can use the facility to provide services during a disaster. This Agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility.

Parties and Facility

School:

School District Name	Loleta Union Elementary School District
Address	700 Loleta Dr. Loleta CA 95551
24-Hour Point of Contact Name and Title Work Phone Cell Phone	Autumn Chapman Superintendent 707-733-5705 760-419-0329
Address for Official Notices (only if different from above address)	P.O. Box 547 Loleta, CA 95551

Red Cross:

Chapter Name	Humboldt-Del Norte-Trinity
Chapter Address	3101 Concorde Dr. Ste H McKinleyville, CA 95519
24-Hour Point of Contact Name and Title Work Phone	Andrew Bogar – Disaster Program Manager 707-273-8481
Address for Official Notices	American Red Cross, Disaster Cycle Services Logistics, 8550 Arlington Blvd., Fairfax, VA 22031

Facility:

Insert name and complete street address of building or, if multiple buildings, write "See attached facility list," and attach facility list, including complete street address of each building that is part of this agreement. If the Red Cross will use only a portion of a building, then describe the portion of the building that the Red Cross will use.
Loleta Union Elementary School Multipurpose Room found at 700 Loleta Dr. Loleta CA 95551

Terms and Conditions

1. Use of Facility: Upon request, and if feasible, School will permit the Red Cross to use and occupy the Facility listed above on a temporary basis to conduct emergency, disaster-related activities. The Facility may be used for the following purposes (both parties must initial all that apply):

Facility Purpose	School	Red Cross Initials
Service Center (Operations, Client Services, or Volunteer Intake)		
Storage of supplies		
Parking of vehicles		
Disaster Shelter		

2. Facility Management: The Red Cross will designate a Red Cross official to manage the activities at the Facility ("Red Cross Manager"). The School will designate a Facility Coordinator to coordinate with the Red Cross Manager regarding the use of the Facility by the Red Cross.
3. Condition of Facility: The Facility Coordinator and Red Cross Manager (or designee) will jointly conduct a survey of the Facility before it is turned over to the Red Cross. They will use the first page of the Red Cross's Facility/Shelter Opening/Closing Form to record any existing damage or conditions. The Facility Coordinator will identify and secure all equipment in the Facility that the Red Cross should not use. The Red Cross will exercise reasonable care while using the Facility and will not modify the Facility without the School's express written approval.
4. Food Services (This paragraph applies only when the Facility is used as a shelter or service center.): Upon request by the Red Cross, and if such resources are available, the School will make the food service resources of the Facility, including food, supplies, equipment and food service workers, available to feed the shelter occupants. The Facility Coordinator will designate a Food Service Manager to coordinate meals at the direction of and in cooperation with the Red Cross Manager. The Food Service Manager will establish a feeding schedule and supervise meal planning and preparation. The Food Service Manager and Red Cross Manager will jointly conduct a pre-occupancy inventory of the food and food service supplies before the Facility is turned over to the Red Cross. When the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator or Food Service Manager will conduct a post-occupancy inventory of the food and supplies used during the Red Cross's activities at the Facility.
5. Custodial Services (This paragraph applies only when the Facility is used as a shelter or service center.): Upon request of the Red Cross and if such resources are available, the School will make its custodial resources, including supplies and workers, available to provide cleaning and sanitation services at the Facility. The Facility Coordinator will designate a Facility Custodian to coordinate these services at the direction of and in cooperation with the Red Cross Manager.
6. Security/Safety: In coordination with the Facility Coordinator, the Red Cross Manager, as he or she deems necessary and appropriate, will coordinate with law enforcement regarding any security and safety issues at the Facility.
7. Signage and Publicity: The Red Cross may post signs identifying the Facility as a site of Red Cross operations in locations approved by the Facility Coordinator. The Red Cross will remove such signs when the Red Cross concludes its activities at the Facility. The School will not issue press releases or other publicity concerning the Red Cross's activities at the Facility without the written consent of the Red Cross Manager. The School will refer all media questions about the Red Cross activities to the Red Cross Manager.

Notwithstanding the foregoing, the parties recognize that the School is subject to the California Public Records Act and other laws which may require the School to release information as required by law.

8. **Closing the Facility:** The Red Cross will notify the School or Facility Coordinator of the date when the Red Cross will vacate the Facility. Before the Red Cross vacates the Facility, the Red Cross Manager and Facility Coordinator will jointly conduct a post-occupancy inspection, using the second page of the Shelter/Facility Opening/Closing Form, to record any damage or conditions.
9. **Reimbursement:** Subject to the conditions in paragraph 9(e) below, the Red Cross will reimburse the School for the following:
- Damage to the Facility or other property of School, reasonable wear and tear excepted, resulting from the operations of the Red Cross. Reimbursement for Facility damage will be based on replacement at actual cash value. The Red Cross, in consultation with the School, will select from bids from at least three reputable contractors. The Red Cross is not responsible for storm damage or other damage caused by the disaster.
 - Reasonable costs associated with custodial and food service personnel and supplies which would not have been incurred but for the Red Cross's use of the Facility. The Red Cross will reimburse School for wages actually incurred by the School.
 - Reasonable, actual, out-of-pocket costs for the utilities indicated below, to the extent that such costs would not have been incurred but for the Red Cross's use of the Facility. (Both parties must initial all utilities that may be reimbursed by the Red Cross):

	School Initials	Red Cross Initials
Water		
Gas		
Electricity		
Waste Disposal		

- The School will submit any request for reimbursement to the Red Cross within 60 days after the occupancy of the Red Cross ends. Any request for reimbursement must be accompanied by supporting invoices. Any request for reimbursement for personnel costs must be accompanied by a list of the personnel with the dates and hours worked.
 - If the disaster is a Federally-declared disaster and School is a municipal or state government entity, then the School will work with appropriate emergency management agencies to seek cost reimbursement through the Federal Emergency Management Agency's program for administering Public Assistance Category B under the Robert T. Stafford Act. The Red Cross is not obligated to reimburse the School for costs reimbursed by Public Assistance Category B.
10. **Insurance:** The Red Cross shall carry insurance coverage in the amounts of at least \$1,000,000 per occurrence; \$2,000,000 aggregate for Commercial General Liability and Automobile Liability. The Red Cross shall also carry Workers' Compensation coverage with statutory limits for the jurisdiction within which the facility is located and \$1,000,000 in Employers' Liability.
11. **Indemnification:** The Red Cross shall defend, hold harmless, and indemnify School, its governing board, officers, agents and employees, from and against any liability, claim, action, cost, damage or loss, including reasonable costs and attorneys' fees, for injury, including death, to any person or damage to any property arising out of the activities of the Red Cross or Red Cross' employees, invitees or guests in or about the facility, whether or not there is concurrent passive or active negligence on the part of School, but excluding liability due to the sole negligence or willful misconduct of School.



Facility Use Agreement

- 12. Term: The term of this agreement begins on the date of the last signature below and ends 30 days after written notice by either party. The Red Cross' use of the Facilities is at all times subject to the right of cancellation by School for any breach of the conditions herein or misuse of the Facilities. Cancellation shall be effective immediately upon notice to the persons executing this Agreement on behalf of the Red Cross or to any responsible representative of the Red Cross. Use of the premises is at the convenience of the School. Permission to use the Facility may be revoked or suspended at any time.
- 13. Security: The Red Cross, its officers, employees, agents, licensees, and invitees, shall be subject to School's security measures and must abide by School's regulations while on School's premises. The Red Cross, its officers, employees, agents, licensees, and invitees, shall not enter or occupy portions of School's facilities other than those covered by this Agreement, except designated rest rooms.

 School District (Legal Name)

 The American National Red Cross
 (Legal Name)

 By (Signature)

 By (Signature)

 Name (Printed)

 Name (Printed)

 Title

 Title

 Date

 Date

LOLETA UNION SCHOOL DISTRICT

PO BOX 547
700 LOLETA DRIVE
FORTUNA, CA 95540

**Quarterly Report on Williams Uniform Complaints
(Education Code §35186)**

Quarterly Reporting Period (please check one)

- 1st Quarter 2021 January 1 through March 31, 2021
- 2nd Quarter 2021 April 1 through June 30, 2021
- 3rd Quarter 2021 July 1 through September 30, 2021
- 4th Quarter 2021 October 1 through December 31, 2021

PLEASE CHECK THE BOX THAT APPLIES:

- No complaints were filed** with any school in the district during the quarter indicated above.
- Yes, complaints were filed** with schools in the district during the quarter indicated above.
The following chart summarizes the nature and resolution of these complaints.

Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
TOTALS	0		

Autumn Chapman

(Signature of District Superintendent)

Please return hard copy to:
Chandler Wilson, School Support
Humboldt County Office of Education
HYPERLINK "mailto:cwilson@hcoe.org"
cwilson@hcoe.org

by: Quarter 1 due: 04/15/2021
 Quarter 2 due: 07/15/2021
 Quarter 3 due: 10/15/2021
 Quarter 4 due: 01/15/2022