



## **BOARD MEETING OF TRUSTEES AGENDA**

**Location: Loleta Elementary 700 Loleta Drive, Room 2**

Please be advised that public comment is to be kept to three minutes with a conversation about a topic not to exceed 20 minutes.

**Date: November 22, 2021**

**Time: 5:30 PM**

### **1.0 OPEN SESSION:**

1.1 Roll Call

### **2.0 CONSENT CALENDAR:**

2.1 Approval of the Board Minutes from October 21, 2021; Special Board Meeting 10 28, 2021 Special Board Meeting; Special Board Meeting 11 08, 2021.

### **3.0 PUBLIC COMMENT:**

3.1 Comments are limited to three minutes per speaker and total a conversation about any topic shall be limited to 20 minutes per board regulation.

### **4.0 INFORMATIONAL ITEMS:**

4.1 Superintendent's Report.

4.2 Stakeholders' Meeting Report

4.3 School Climate Report.

4.4 Katy Nunez-Adler to speak on "Loleta and applying for a Community School Grant. What is a Community School?"

<https://www.youtube.com/watch?v=5dTXujuJRc0>

4.5 PTO report - ASB not active yet.

4.6 LCRC report- Marcelina

### **5.0 ACTION ITEMS:**

5.1 Warrants approval.

5.2 The need for two meetings in Dec. Calendared Dec 9-First Interim and Budget for parents Public Hearing. Proposed additional meeting Dec. 16- Approval of the First Interim and Budget for Parents.

5.3 Williams Report

### **6.0 CLOSED SESSION:**

6.1 Personnel

6.11 Classified 1.0 cafeteria resignation letter.

6.2 Negotiations update

**7.0 OPEN SESSION: (Actions made in closed session must be announced)**

**8.0 ANNOUNCEMENTS:**

**9.0 FUTURE AGENDA ITEMS: Next Meeting will be December 9, 2021 at 5:30.**

**10.0 ADJOURNMENT:**



**BOARD MEETING OF TRUSTEES Minutes -**

**In person meeting room 8 / no zoom/ 5:30p.m.**

**10/21/21**

**1.0 OPEN SESSION:**

**1.1 Roll Call Present: JS, CB and CP Absent: BJ and GS**

**2.0 CONSENT CALENDAR:**

**2.1 Approval of Board Minutes**

**2.11 Approval of the Board Minutes from 09-9-21-**

**Motion: CP**

**Seconded: CB**

**Unanimous: motion passed**

**2.12 Approval of the Board Minutes from 09-16-.21 Special Meeting**

**Motion: CP**

**Seconded: CB**

**Unanimous: motion passed**

**3.0 PUBLIC COMMENT:**

**3.1 Comments are limited to three minutes per speaker and total conversation about any topic shall be limited to 20 minutes per board regulation.**

- Request that more of public comment be placed into the minutes.**
- AC reported out that at the staff meeting teachers are asking that zoom for the public be reinstated. Board member.**

**4.0 INFORMATIONAL ITEMS:**

**4.1 Change of bus route survey results**

- Majority voted to maintain as is. However, another review in March regarding the bus route and any changes since the survey also reported half of the community would like to see a change in the future for equity. A new survey will be put out to determine what will be done in 22-23.**

**4.2 Superintendent's Report**

**4.3 LCRC September Report -Marcelina**

- Recommendation of a vape sensor in the bathroom**

**4.4 Stakeholders Advisory Report- Sandy**

**4.5 School Climate Report - Sandy**

4.6 CHKS results- Sandy

4.7 PTO report

**5.0 ACTION ITEMS:**

**5.1 Warrants**

**Motion: JS**

**Seconded: CB**

**Unanimous: motion passed**

**5.2 Electrical bids for water unit installation. Best bid was Cooke Electrical.**

**Motion: CB**

**Seconded: JS**

**Unanimous: motion passed**

**5.3 Approval of ESSR III plan - Tiara Zahler and Autumn**

- **ESSR III plan delayed due to finishing the budget adjustments with HCOE. Special Meeting needed on Oct. 28th to approve it per timeline.**

**5.4 Approval of LCAP revise- Autumn and Tiara**

**Motion: CP**

**Seconded: CB**

**Unanimous: motion passed**

**5.5 Approval of Advanced Security Systems replacement Power Supply**

**Motion: CB**

**Seconded: JS**

**Unanimous: motion passed**

**5.6 Possible approval of headphones- Would like samples before deciding.**

**Motion: JS**

**Seconded: CB**

**Unanimous: motion passed**

**5.7 Possible approval of most recent Interdistrict Transfer Documentation- Need more information to determine how the County Board handles the IDT as written.**

**Motion: CB**

**Seconded: CP**

**Unanimous: motion passed**

## **5.8 Approval of CSEA Agreement**

**Motion: JS**

**Seconded: CB**

**Unanimous: motion passed**

## **6.0 CLOSED SESSION: 7:26PM**

6.1 Personnel update.

6.11 Classified positions resignation

6.2 Negotiations update.

## **7.0 OPEN SESSION: (Actions made in closed session must be announced)8:02PM**

- **Accepted resignation of Tiffany Anglin**

**Motion: CP**

**Seconded: CB**

**Unanimous: motion passed**

**8.0 ANNOUNCEMENTS: Next Board meeting: Special October 28 and next regular board meeting November 18**

**9.0 ADJOURNMENT: 8:05pm**



**Loleta**  
Union Elementary School District

**LOLETA UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING AGENDA  
Special Board Meeting**

Date:10-28-2021

Time: 5:30 PM 5:39

Location: Loleta Elementary 700 Loleta Drive, Rm 8- In person

**1.0 OPEN SESSION:**

1.1. Roll Call All present except CP

**2.0 PUBLIC COMMENT:**

2.1 Comments are asked to be kept to three minutes with a conversation about a topic to not exceed 20 minutes.

**3.0 ACTION ITEMS:**

**4.1 Approval of ESSR III Spending Plan**

**Motion to approve: Brenda**

**Seconded GS**

**Vote: Motion carried unanimous**

**4.0 ADJOURNMENT:**

**5:49pm**



**LOLETA UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING AGENDA  
Special Board Meeting**

Date: 11-08-2021

Time: **5:36 PM**

Location: Loleta Elementary 700 Loleta Drive, Rm 8- In person

**1.0 OPEN SESSION:**

- 1.1. Roll Call - **All present except BJ. Special guest Corey Weber CFO from HCOE.**

**2.0 PUBLIC COMMENT:**

2.1 Comments are asked to be kept to three minutes with a conversation about a topic to not exceed 20 minutes.

- **A teacher wanted it noted, as expressed by AC at the last Board meeting, for the teachers, that there is a need to resume Zoom access for the public. Teachers expressed concern over lack of communication over such a series state of affairs for the district. One believes it is the districts change in hiring practices from the past that has resulted in this situation. One reported being frustrated with receiving information during non-contract hours with short lead time for the special board meeting. One teacher reported “water-cooler talk “ of rumors of bad talk about classified employees being blamed for the problems. Wanted to make sure the blame was placed squarely on the administration and the Board.**
- **JS responded that the District has been facing these issues long before the current administration and looks forward to having it resolved with the help of FCMAT and HCOE.**
- **GS reported that there has been nothing put in front of the Board that has been out of order.**
- **AC reported that no CTA, CSEA or State law has been violated in the hiring practices of the district. All practices have had HCOE oversight.**

**3.0 ACTION ITEMS:**

- 3.1 Approval LOLETA UNION ELEMENTARY SCHOOL DISTRICT RESOLUTION NO. 21-04**



**Loleta**  
Union Elementary School District

**REQUESTING A TEMPORARY TRANSFER FROM THE HUMBOLDT COUNTY OFFICE OF  
EDUCATION**

- John Simmons moved that Loleta approve District Resolution No. 21-04 requesting a temporary transfer from the Humboldt County Office of Education to keep the District temporarily flush until the budget is sorted out with the help of HCOE.
- Glen Shewry 2nd.
- Unanimous vote- motion carries.

**4.0 ADJOURNMENT: 5:50pm**

**Next meeting November 18, 2021 Room 8 -In person.**





## **Superintendent's Report 11-22-2021**

### **LES and Covid**

- The beauty of Loleta Union Elementary has been shining through with the latest weather. We have had a lot of rain (and only one leak in the roofs which Cas fixed immediately thank you very much!) but as the sun has come out it has shown off the landscaping and colors of the land as we prepare for winter. We give thanks to having such a beautiful place to have our school.
- It is with great sorrow that we have had to say good bye to our lovely lady of the harvest, Patti Collins. She has decided that she is needed full time at home with the upcoming birth of her second grandchild. We will miss her dearly.
- Trunk and Treat/Halloween went extremely well! Thank you Dan and the Student Support Team for the lovely decorations!
- The Harvest festival also went extremely well. Around 200 people came and supported the school and the LCRC. There were tables from Open Door, Smile Humboldt, Centro De Pueblo and many others to help support our community. The 7th and 8th grade team were there selling vegetables and the PTO was selling Cougar jackets. Thank you for your time to support the school. The LCRC provided free tacos from a taco truck and Centro De Pueblo had its dance group perform for the community. On Saturday there were classes on making lotions from natural sources and other cultural events. Our corn was the featured food that day!
- Girls basketball went on despite the extra precautions put in place for covid. Athletes have to get tested weekly and be negative to play. The mask mandate has been lifted for indoor sports, however, student athletes, coaches and support staff if unwilling to wear a mask, will be required to test twice a week. Boys basketball has begun practicing!.
- I was successful in reporting out for the 3 grants and applying for the new one. I will keep you all updated as to their progress for bringing in more money.
- The Book Fair was an amazing success this year! Thank you all for your support! We brought in \$1800.00 approximately and this qualified us for a 40% return to us. With around \$650 we bought books and items for the Cougar Cash store. The students are thrilled!

- The Kiwanis deserve a big thank you for purchasing some of our pumpkins with a huge donation of \$260 which will go to 7/8th grade! They have also donated 4 bicycles. After Thanksgiving break we will be running a raffle for them. 10 pieces of cougar cash to get a raffle ticket. The raffle ticket will be held on the last day of school, December 17th just before Winter Break.
- The Staff were trained in AED and CPR during our November 1 pd day. Thank you Russ Brown for a long but interesting and entertaining training session!
- Coming in December! I just confirmed with Santa that he will again be visiting Loleta with Toys for all! The Staff will be holding its (now annual) wrapping party on Wednesday December 15th. All are invited! We will have cookies, hot chocolate, tea and coffee! We are hoping to stage a school wide zoom sing along the Friday before break to welcome Santa. Stay tuned!
- Jen Fairbanks along with the teachers have begun RTI reading using Fountas and Pinnell for individual students. The response from the students has been amazing. They are so excited to be read to and to read as well! Several students are going to younger classes and reading aloud to them.
- Ms. Nyberg's 5/6th grade class and Ms. Gustaveson's TK-K classes went on a great field trip to the zoo and to the Gem and Mineral show. The students reported they loved it! Thank you two for giving this opportunity to our students!
- Picture Day was November 12th. It is always so much fun to see the students (and teachers) get dressed up. There will be a make up day. It would be great to get the Board pictures taken!
- Music is moving into the beginning of teaching instruments! As of now, most students are interested in string instruments which makes things a little easier as there are far fewer Covid restrictions.
- Michael Davies-Hughes our new County Superintendent stopped by for a visit and tour of the school. He seemed pleased with what he saw.
- HCOE approved our loan application.
- We had a staff "Giving Thanks" potluck last Wednesday which was well attended and supported. We will be having a "Welcome Baby" party on December 1st for Michelle Lucier Rodriguez and her new little one! Everyone is encouraged to come.
- Conferences and SST's were successfully held this past week. Thanks to all the teachers for the preparation and meeting times with our families.



## **LES Advisory Group Meeting Notes**

### **10/20/2021**

**Participants:** Josefina Cortez (Bear River Band of Rohnerville Rancheria Tribal Chair), Brooke Wahlund (Two Feathers Family Support and Case Manager), Sandy Radic-Oshiro (Loleta Elementary School Behavior Specialist and School Climate Director), Rose Hernandez (True North Organizing and parent of Loleta Elementary School graduates), Autumn Chapman (Superintendent/Principal), Madison Flynn (NCIDC), Darrell Sherman (Bear River Band of Rohnerville Rancheria Member At Large), Crystal Sand (Parent, PTO Member, and member of Bear River Band of Rohnerville Rancheria)

### **Updates and Announcements.**

#### Socio-Emotional Learning and PBIS:

Sandy shared that Loleta Elementary School is doing well with Socio-Emotional Learning with Monday Zoom assemblies for all grade levels and behavior management with the support of the Student Services Support Team. Students are making progress with Positive Behavior Interventions and Supports (PBIS) clear expectations and reinforcement with Cougar Cash. New teachers are working out well and making relationships with students and families. Current focus is on reading intervention including tutoring in the classroom.

#### Student Store:

Sandy asked about possible fundraising efforts and community donations for the Student Store. Autumn shared that the recent Book Fair at LES generated \$1200 in funds to purchase items for the Student Store. Crystal asked about PTO fundraising and asking local stores for donations. Rose shared that True North is applying for a grant to create a community school. Autumn is applying for a MTSS grant that may be able to fund the Student Store and positive outings for students.

#### Covid Safety Measures:

LES continues to utilize Covid precautions with masks and distancing. LES had a recent positive case and was able to limit quarantine measures to one class by following public health guidelines. Autumn shared a shout out to Bear River Rancheria with testing availability and collaboration.

#### Sports.

Girls basketball is starting. All athletes must have a physical and must be tested once per week if they are not vaccinated. Josefina shared that support for the basketball team is on the next council agenda. Loleta hopes to offer baseball and track and field this school year with hopes of adding soccer next school year.

#### Upcoming Events:

Harvest Festival was on Friday and had good turnout.

October 29 Trunk or Treat.

November 1 is a non-student day with professional development offered to staff on CPR and First Aid.

Questions, comments, or concerns:

Madison asked if there is a breakdown of total relief funding that was utilized at LES. Autumn shared that much of the funds have been used for PPE, new flooring, and upgrades. She will share additional documentation with the Advisory Group.

No additional questions, concerns or comments from committee members.

MTSS Manual:

Received behavior definitions included in the MTSS Manual including Dress Code and Inappropriate Language.

Next meeting is scheduled for Wednesday November 3, 2021 at 4:30 pm via Zoom.

Agenda:

- Updates and announcements
- Questions or concerns from community members
- Continue to review MTSS manual



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Fax: 707-733-5367 Superintendent/Principal  
Autumn Chapman  
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## Loleta Elementary School

### School Climate Report

November 15, 2021

#### Socio-Emotional Learning:

This school year, LES is implementing components of the *CharacterStrong* curriculum. Each month, LES teachers will be implementing lessons in the classroom based on the character trait of the month. On Mondays, a school assembly is held by Zoom from K-4th graders and 5th-8th graders where the character trait is taught through videos and a powerpoint discussion. The theme for November is Gratitude. The Powerpoints can be accessed here:

 November 2021 SEL Gratitude.pptx

 November 2021 SEL Gratitude Week 2.pptx



Below are the character traits for the 2021-2022 school year.

September: Courage  
October: Perseverance  
November: Honesty  
December: Respect  
January: Gratitude  
February: Kindness  
March: Responsibility  
April: Cooperation  
May: Creativity  
June: Empathy

## Positive Behavior Interventions and Supports (PBIS):

School wide PBIS expectations are taught every Monday during the school assembly. Expectations have focused on the bus, cafeteria, bathrooms, cell phones, conflict resolution, and when someone feels like they are being bullied. Teaching expectations is a key component of PBIS with positive reinforcement offered in the form of “Cougar Cash”. Students are excited to purchase items in the Cougar Store every week and a monthly raffle. Some teachers are also utilizing classroom based reinforcement strategies in their classrooms.



## Appropriate Language At School Code Switching

Adults who lack social skills or impulse control skills could be fired from a job for using inappropriate language. They could also experience relationship problems if they offend others with their words.

Do you know the saying, “If you can’t say anything nice, don’t say anything at all”?

Code switching means using language appropriate for the time and place. For instance, you would not use inappropriate language around your grandparents or at school in front of adults and other students, especially those younger than you.

## Warnings

**1st warning:** Reminder

**2nd warning:** Owe time or action to the teacher or person who was harmed (e.g. classroom job, apologize, act of kindness, restate expectations, etc.)

**3rd warning:** Family contact

Additional warnings:

- CICO
- Written contract
- In school suspension

## Trainings:

- Training was provided during the November ELAC meeting on how to ask for help and support if a parent/guardian has concerns about the academic, socio-emotional, and/or behavioral progress of their student including the Student Support Team (SST) and Individual Education Plan (IEP) process.
- An Alternatives to Suspension training was distributed to student support services staff on how to educate students on the risks of vaping with videos available for students 13 years of age and older to view as an alternative to suspension.

Respectfully submitted by,

Sandy Radic-Oshiro, MA, NCSP  
School Climate Director  
Loleta Elementary School  
(707) 834-2861  
sradic-oshiro@hcoe.org



# What the Four Pillars of Community Schools Look Like in Action

Enrichment activities emphasize real-world learning and community problem solving.

After-school, weekend, and summer programs provide academic instruction and individualized support.

Promoting interaction among families, administration, and teachers helps families to be more involved in the decisions about their children's education.

**Expanded and Enriched Learning Time and Opportunities**

Schools function as neighborhood hubs. There are educational opportunities for adults, and family members can share their stories and serve as equal partners in promoting student success.

**Active Family and Community Engagement**

Parents, students, teachers, principals, and community partners build a culture of professional learning, collective trust, and shared responsibility using strategies such as site-based leadership teams and teacher learning communities.

**Collaborative Leadership and Practices**

A dedicated staff member coordinates support programs to address out-of-school learning barriers for students and families.

Mental and physical health services support student success.

**Integrated Student Supports**





Autumn Chapman &lt;achapman@loleta.org&gt;

**2021 Williams 3rd Quarter Report from 7/01/21 to 9/30/21. Report Due by 10/15/21**

1 message

**Google Forms** <forms-receipts-noreply@google.com>

To: achapman@loleta.org

Mon, Oct 18, 2021 at 12:43 PM



Thanks for filling out [2021 Williams 3rd Quarter Report from 7/01/21 to 9/30/21. Report Due by 10/15/21](#)

Here's what was received.

**2021 Williams 3rd Quarter Report from 7/01/21 to 9/30/21. Report Due by 10/15/21**

Email \*

[achapman@loleta.org](mailto:achapman@loleta.org)

District Superintendent's Name: \*

[Autumn Chapman](#)

School District: \*

Loleta SD ▼

Please Check the Box that Applies to Your School's Status during the Reporting Period: \*

- ☒ No complaints were filed with any school in the district during the quarter indicated above.
- ☐ Yes, complaints were filed with schools in the district during the quarter indicated above.

Confirmation (No Williams Complaints in Any Category during the Quarter)

Do you confirm that there were no Williams Complaints in any category during this Quarter to the best of your knowledge? \*

- ☒ Yes
- ☐ No

Create your own Google Form  
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## ***PTO November 2021 Report***

PTO sold shirts during the Harvest Festival and made \$95.00. We are going to have a meeting to talk about getting more shirts and sweatshirts made.

Trunk or Treat went well. Due to delayed arrival time, we were not able to order PBIS halloween bags like previous years. We bought two packs of black paper bags from Michaels, and got Spirit Halloween shopping bags, and bags from the Loleta Community Resource Center donated to us.



## OCTOBER 2021 LCRC REPORT

Our stats in collaboration:	Distribution/Event	Amount:
First 5 Playgroup & Loleta CRC	Provided services and referrals	39 enrolled families
Loleta LCRC and community donations:	Diapers, hygiene products, PPE, and children's clothing closet	113 items distributed
Food for People, LCRC, Loleta Community Church	Loleta monthly food pantry distribution and LCRC on campus pantry	246 individuals
Food for People, LCRC, LES:	Summer lunch program	-
Loleta LCRC and Community donations:	School backpacks and supplies	3 students
Loleta LCRC, Centro del Pueblo, LES	Gardening group meets every tuesday and have distributed vegetable starts	45+ individuals have received vegetable starts
Visits to our on campus gardens	Community members and students visited our on campus gardens	328
LCRC	Assistance or referrals to health insurance programs and/or patient financial assistance	106 individuals
LCRC	CalFresh assistance, school snacks, and other food referrals	866 individuals
LCRC	Housing/Utilities assistance or referrals	20 individuals
LCRC	Medical, dental, and Mental Health assistance or referrals	32 individuals
LCRC	Covid-19 Vaccine outreach and support to Covid-19 affected families	122 individuals
LCRC	Gas Vouchers and bus passes	16
LCRC	Spanish Speaking parent committee: met on 9/14/21	3 parents in attendance, 6 attendants from agencies

## Checks Dated 10/25/2021 through 11/19/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
3000152168	10/28/2021	BCC FUNDING X LLC	01-5623	COPIER LEASE		228.66
3000152169	10/28/2021	CLENDENEN'S CIDER WORKS	13-5623	CAFETERIA		80.00
3000152170	10/28/2021	Collins, Patricia K	13-4310	CAFETERIA REIMB		48.08
3000152171	10/28/2021	Connor, Atasha L	01-5861	LIVESCAN		25.00
3000152172	10/28/2021	DAVID L. MOONIE & CO. LLP	01-5822	AUDIT		1,500.00
3000152173	10/28/2021	ECOLAB	13-5623	CAFETERIA		193.92
3000152174	10/28/2021	GOLD STAR FOODS	13-5623	CAFETERIA		192.04
3000152175	10/28/2021	Perrott, Abbie	01-4310	ART REIMB		21.80
3000152176	10/28/2021	Pugeda, Kiyara	01-5861	LIVESCAN		35.00
3000152177	10/28/2021	SFS OF SACRAMENTO INC	13-4396	CAFETERIA		106.10
3000153538	11/15/2021	AT&T LONG DISTANCE	01-5909	CALNET INTERNET	183.33	
				INTERNET	183.90	367.23
3000153539	11/15/2021	FORBUSCO LUMBER COMPANY	01-4384	SUPPLIES		10.62
3000153540	11/15/2021	GOLD STAR FOODS	13-4710	CAFETERIA		754.75
3000153541	11/15/2021	HOUGHTON MIFFLIN CO.(C)	01-4310	WORKBOOKS		141.48
3000153542	11/15/2021	HUMBOLDT COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES	13-5884	ANNUAL CAFETERIA INSPECTION		466.00
3000153543	11/15/2021	HUMBOLDT TERMITE & PEST(C)	01-5637	CAMPUS MAINTENANCE		35.00
3000153544	11/15/2021	LOLETA COMMUNITY SERVICES DIST	01-5800	WATER BILL		229.81
3000153545	11/15/2021	LORIE LENDE	01-5800	CONSULTING SERVICES FOR POWERSCHOOL		1,275.00
3000153546	11/15/2021	Rus Brown	01-5800	CPR/FIRST AID TRAINING		3,060.00
3000153547	11/15/2021	SPORT & CYCLE	01-4310	GIRLS BASKETBALL		146.48
3000153548	11/15/2021	STATE OF CALIFORNIA DEPARTMENT OF JUSTICE	01-5861	LIVESCAN		96.00
3000153549	11/15/2021	STUDIES WEEKLY	01-4310	SUBSCRIPTION		47.22
3000153550	11/15/2021	VALLEY PACIFIC PETROLEUM	01-4364	GAS		1,083.14
Total Number of Checks					23	10,143.33

## Fund Summary

Fund	Description	Check Count	Expensed Amount
01	GENERAL FUND	16	8,302.44
13	CAFETERIA FUND	7	1,840.89
Total Number of Checks		23	10,143.33
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			10,143.33

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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