

**LOLETA UNION SCHOOL DISTRICT
BOARD MEETING OF TRUSTEES AGENDA**

Location: Loleta Elementary 700 Loleta Drive, Room 2

Please be advised that public comment is to be kept to three minutes with a conversation about a topic not to exceed 20 minutes. During Zoom meetings, the chat room will not be reviewed. If you wish to ask questions and have them answered please send your questions to Lisa Armstrong larmstrong@loleta.org As secretary she will gather and send the questions to the board for their review and reply at a later time.

Thank you.

Date: October 08,, 2020

Time: 5:30 PM

1.0 OPEN SESSION:

1.1 Roll Call

2.0 CONSENT CALENDAR:

2.1 Approval of the Board Minutes from September 29,2020.

3.0 PUBLIC COMMENT:

3.1 Comments are limited to three minutes per speaker and total a conversation about any topic shall be limited to 20 minutes per board regulation.

4.0 INFORMATIONAL ITEMS:

4.1 Superintendent's Report.

4.2 Stakeholders' Meeting Report

4.3 Stipend assignments for the year- verbal update

4.4 School Climate Report.

5.0 ACTION ITEMS:

5.1 Appointment of Charmin Bailey to the Board to replace Amanda Benson.

5.2 Warrants approval.

5.3 Quarterly report on Williams Uniform Complaints (3rd quarter July 1 - Sept 30,2020).

6.0 CLOSED SESSION:

6.1 Personnel

6.2 Negotiations update

7.0 OPEN SESSION: (Actions made in closed session must be announced)

8.0 ANNOUNCEMENTS:

9.0 FUTURE AGENDA ITEMS:

10.0 ADJOURNMENT:



Autumn Chapman is inviting you to a scheduled Zoom meeting.

Topic: 10-08-2020 LES Board Meeting

Time: Oct 4, 2020 11:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/71274003390?pwd=R0hIN3EzRS9PcVdqE85TzZGM0dNZz09>

Meeting ID: 712 7400 3390

Passcode: wD9N90

LOLETA UNION SCHOOL DISTRICT
SPECIAL BOARD MEETING OF TRUSTEES AGENDA
Location: Loleta Elementary 700 Loleta Drive, Room 8



Please be advised that public comment is to be kept to three minutes with a conversation about a topic not to exceed 20 minutes. During Zoom meetings, the chat room will not be reviewed. If you wish to ask questions and have them answered please send your questions to Lisa Armstrong larmstrong@loleta.org As secretary she will gather and send the questions to the board for their review and reply at a later time.

Thank you.

Date: September 29, 2020

Time: 5:32PM

1.0 OPEN SESSION:

1.1 Roll Call CP, AB, JS Absent GS, KB

2.0 CONSENT CALENDAR:

2.1 Approval of the Board Minutes from September 24,2020

Motioned - CP 2nd - JS Motion Passed - 3 Yes

3.0 PUBLIC COMMENT:

3.1 Comments are limited to three minutes per speaker and total a conversation about any topic shall be limited to 20 minutes per board regulation.

Charmin Bailey introduced herself and interest in being on the school board.

4.0 INFORMATIONAL ITEMS:

4.1 School Board Member Appointments- Letters of Intent

Amanda Benson gave a resignation letter for 9.30.2020

5.0 ACTION ITEMS:

5.1 Approval for Learning Continuity and Attendance Plan

Motioned - CP 2nd - AB Motion Approved - 3 Yes

5.4 Improved cash flow application with California School Finance Authority's (CSFA) statewide pooled Tax and Revenue Anticipation Note (TRAN) financing program **Motioned - JS 2nd - CP Motion Passed - 3 Yes**

6.0 CLOSED SESSION: 5:55PM

6.1 Personnel

6.2 Negotiations (no negotiations to report)

7.0 OPEN SESSION: (Actions made in closed session must be announced)

8.0 ANNOUNCEMENTS: 6:11pm

9.0 FUTURE AGENDA ITEMS: Next meeting October 8, 2020

10.0 ADJOURNMENT: 6:12pm

Autumn Chapman is inviting you to a scheduled Zoom meeting.

Topic: Special Board Meeting

Time: Sep 29, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/77464345678?pwd=d1JnZW9sRXc0T3lTNStRN2NFaXhKQT09>

Meeting ID: 774 6434 5678

Passcode: wD1X1i

Autumn Chapman is inviting you to a scheduled Zoom meeting.

Topic: Board Meeting September 24, 2020

Time: Sep 24, 2020 05:30 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us04web.zoom.us/j/74215489250?pwd=NGRMOThXRi96b1BaajhmSWJUaXRmUT09>

Meeting ID: 742 1548 9250

Passcode: tvud8h

Superintendent's Report 10.8.2020

LES During Covid

- We are now a month into the school year and systems are smoothing out. All students who need internet access have it through the various options we have available: hotspots, or coming to the school to work in the lab. We are expecting the 25 chromebooks I applied for from the PG&E grant any day now which will provide us with a working class set once hybrid starts. They will live in the chrome cart in the middle school library and Tiara will check them out and in on a daily basis to teachers. There are 50 more chromebooks on their way which will flesh out all our families for a 1:1 basis.
- The orders indicated for all the support materials for Covid from the LCAP have been made and we have the air filtration systems coming in as well as the headsets with microphones, outdoor classroom tables, table top protectors and safety paraphernalia. To further help with ventilation, door slides have been ordered that will keep the doors open. In a case of an emergency, they can be pulled off and the doors will automatically lock so there will be no need for anyone to lock the door from outside the classrooms.
- Cas and Abraham have been working to fix a number of issues on campus. Both are painting and fixing old broken edges giving the school a face lift. Each teacher is meeting with myself and Cas to give us their needs with regards to having their classes ready for students.
- A new symptoms health app is now up and running for our staff and will soon be given to all the student families as well. It will replace our paper trail of recording symptoms giving time back to our staff.
- The entire staff is attending CPI training on Friday and the school will be shut down for this purpose. Students will still be given on line work to be recorded as their attendance record.
- Cindy continues to create 5 day lunch boxes and it seems to be working well with the community. We are working on how this will look with the Hybrid model.
- The Superintendent s currently working on policies related to discipline, health, and all aspects of the reopening. She also attended the Impact Aid conference virtually and participated in a phone call with Senator Mike Mcguire speaking to the need for more monies to be sent to rural schools who as a group have special needs.
- ELAC met twice during the last month to re-establish its voice with the school and to introduce activities that can help the whole school. One item in particular that will impact us all is a free tutoring program!
- Pumpkins!Corn! The harvest is here! Students are getting fresh corn in their lunches and families will soon get to come get their pumpkins to celebrate the season!
- Happy Indigenous Peoples Month!

- Loleta is being recognized for its ability to give individual attention to all its students and is welcoming input from the community to improve on a daily basis.

Stakeholders Equity Committee Meeting

September 23, 2020

Notes

Participants: Janice Lourenzo (HCOE CSI Liaison), Xochilt Reyes (HSU Social Work Program Intern), Sara McLennan (Student Support Services), Michael Harris (National Center for Youth Law), Autumn Chapman (Superintendent/Principal), Sandy Radic-Oshiro (School Psychologist)

Autumn shared challenges with some of the technology that have been purchased, specifically the chargers for the Chromebooks. 15 Chromebooks will be granted to Loleta Elementary School by PG&E and 50 Chromebooks were purchased from Covid funding.

Autumn explained the supports for Loleta Elementary students including:

- Two instructional aides offering tutoring and support at Table Bluff Reservation daily from 8:30 am to 12:00 noon.
- Autumn shared that connectivity is an issue with low bandwidth in certain areas. Due to connectivity issues, students can take the bus to school, primarily kindergarten and first graders, who come to campus, go to our ACES program, and help students get online and help with task completion. These students have been assessed for their academic progress and receiving Response to Intervention reading intervention.
- Special education services are offered at students' home (outside with PPE), at Bear River Rancheria's Youth Center, Table Bluff's Youth Center, and at school.
- English Language Development services at school with students riding the bus.

Loleta Elementary School Board will be meeting on Thursday 9/24/2020 to determine LES School Reopening Plan. An online survey was created with staff and parents surveyed. Results of the survey was shared.

LCAP funding projects discussed including purchasing

- PPE including HEPA filters for each classroom.
- Outside classrooms with cement picnic tables and tents.
- Marquee outside of the school.

Loleta Elementary School is in the second year of receiving Comprehensive School Improvement (CSI) funds in the areas of Chronic Absenteeism and High Suspension Rates. The following are initiatives/areas of focus for LES.

- School climate with the creation of the Sensory Room and Zen Den.
- Enrichment activities including dance, art, and STEAM

Autumn discussed the upcoming board meeting to review the Distance Learning plan. Autumn discussed what occurred Lesson from Redwood Prep: Have clear and strict protocols in place.

Sandy stated that she will be sending emails with invitations to upcoming Stakeholder meetings. The focus of meetings will continue to be on LES School Reopening Plan. Additional items will include discussion of next steps on MOU with law enforcement, PBIS/MTSS Manual, and discipline data review.



700 Loleta Drive
P.O. Box 547
Loleta, CA 95551 Ph:707-733-5705
Fax:707-733-5367 Superintendent/Principal
Autumn Chapman
achapman@loleta.org
arojo@loleta.org
larmstrong@loleta.org
Website: loletaschool.org

Loleta Elementary School School Climate Report October 8, 2020

Teaching Covid Precautions for On Site Learning: Teachers are beginning to teach and reinforce students for following safety precautions when on campus and a draft PBIS Expectation Matrix has been made. We are working to create a video for students and approaches to support student adherence to safety rules. Office staff are working hard to ensure that visuals including directional arrows are posted around campus.

Socio-Emotional Curriculum and Supports: Each Wednesday, the Wellness Wednesday video is available on the Loleta Elementary School Facebook site and webpage. The Wellness Wednesday video is an opportunity to remind students, teachers, parents, and families of positive wellness tips and activities to help manage stress and utilize positive wellness strategies. Topics for the month of October will include:

- Coping skills
- Empathy
- Digital Citizenship the Power of Words
- Stop, Walk, Talk Bullying Prevention Program

Trainings: Sara McLellan, Student Support Services Coordinator, and Sandy Radic-Oshiro, School Psychologist, attended a recent local training entitled Indigenous Historical Trauma Training for K-12 Teachers. Information will be shared with all staff from this amazing training.

Positive Behavior Interventions and Supports (PBIS):

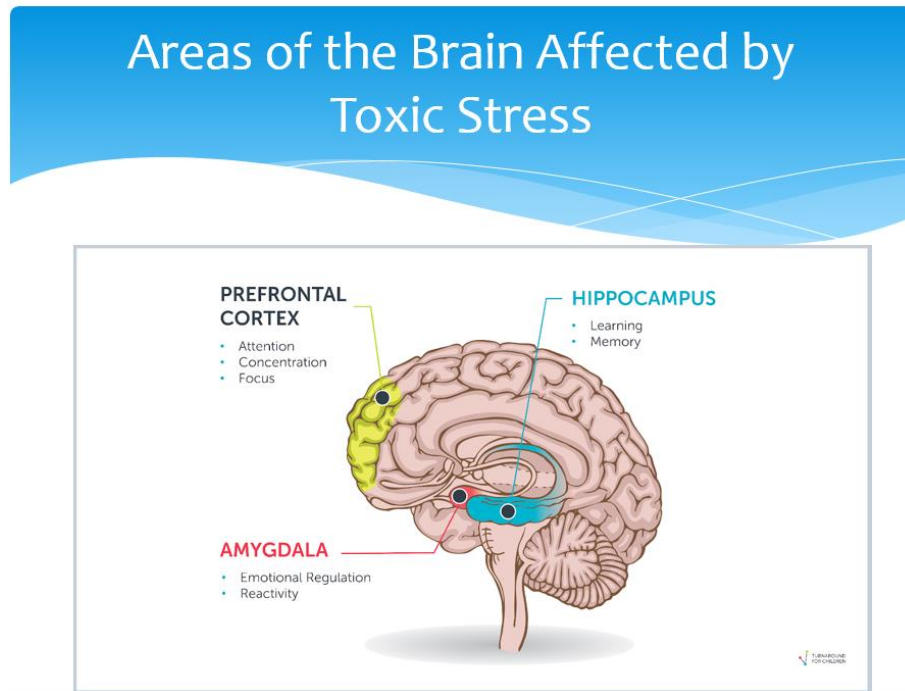
Teachers are nominating a student of the week who has demonstrated Safe, Responsible, Respectful, and/or Kind behaviors during the school week. The student who has been nominated receives a home visit where they can choose a prize and get their picture taken for the Loleta Elementary School Facebook page. Here are some of our September nominees.



Indigenous People's Day: Indigenous People's Day is Monday October 12. Teachers are encouraged to honor the day discussing the history of Indigenous People in Humboldt County including the 2019 transfer of Indian Island back to the Wiyot people. <https://www.times-standard.com/2019/10/21/its-official-eureka-formally-transfers-indian-island-land-back-to-wiyot-tribe/>

Hispanic Heritage Month: September 15 to October 15 in National Hispanic Heritage Month. Teachers have been posting activities in their Google Classroom to honor the achievements and contributions of Hispanic American champions who have inspired others to achieve success. Examples of activities can be found at: <https://www.scholastic.com/teachers/articles/teaching-content/month-ideas-celebrating-hispanic-heritage/>

Adult Mental Health: A shoutout to our teachers for all of their hard work and dedication through such trying times. The teachers are working collaboratively and taking challenges in stride as they come up. Staff were recently encouraged to understand their own stress responses during the quarantine and the impacts that toxic stress has on the brain as illustrated on the below graphic.



Mental Health Outreach to our Latinx Community:

Many communities are facing increased mental health challenges during the pandemic and many of our families are isolated and alone. A project in conjunction with HSU School Social Work Program and Humboldt Del Norte SELPA is in the planning stages to create resources and a support group for our Latinx families as an extension of the English Language Advisory Committee (ELAC).

Stakeholders Equity Committee Meetings: At the last Stakeholder meeting, the participants agreed that further collaboration would be helpful to continue to support Loleta Elementary School in reviewing policies and procedures with regard to equity and discipline, determine culturally appropriate curriculum and activities, and implement best practices to serve our students. We will be meeting twice per month on the second and fourth Wednesdays of the month from 4:30 to 5:30pm via Zoom. We encourage community members to participate. Meeting dates are as follows:

October 14 and 28

November 11

December 9

January 13 and 27

February 10 and 24

March 10 and 24

April 14 and 28

May 12 and 26

June 9 and 23

An agenda item for the upcoming Stakeholder's meeting will be a discussion of creating an Indian Education Program Parent/Community Council.

Respectfully submitted by,

Sandy Radic-Oshiro, MA, NCSP
School Climate Director
Loleta Elementary School
(707) 834-2861
sradic-oshiro@hcoe.org

ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE - BOARD PAYMENT REPORT
Printed	10/6/2020 3:01:51 PM
District	28
Logon	arojo
Fiscal Year	2021

Options

Report Title	BOARD PAYMENT REPORT
--------------	----------------------

Filters

Transaction Type:	ALL
Board Meeting Date:	10/08/2020
From Transmittal Number:	21000011
To Transmittal Number:	21000015
Audit Type:	ALL
Fiscal Year:	2021
Sort By:	Vendor Name
Print Description:	Board Description
Include Vendor Address:	NO
Page Break By Transmittal:	NO
Include Voided Transmittal:	NO

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

BOARD PAYMENT REPORT

Board of Trustees Meeting 10/08/2020

28 Loleta Union

Fiscal Year: 2021

Transmittal Number: 21000011-0 AUDIT

Reference	Vendor	Description	Amount
PV210101-001	ACE HARDWARE-FORTUNA	FACILITIES	258.74
		Total Payment Amount	258.74
PV210091-001	CLENDENEN'S CIDER WORKS	CAFETERIA	76.00
		Total Payment Amount	76.00
PV210092-001	COPIERS PLUS	UTILITIES	52.80
		Total Payment Amount	52.80
PV210100-001	CRYSTAL CREAMERY	CAFETERIA	805.58
		Total Payment Amount	805.58
PV210093-001	FERNDALE TECH	CONTRACT SERVICES/TECH	40.00
		Total Payment Amount	40.00
PV210102-001	FORBUSCO LUMBER COMPANY	FACILITIES	201.94
		Total Payment Amount	201.94
PV210094-001	LOLETA COMMUNITY SERVICES DIST	UTILITIES	254.32
		Total Payment Amount	254.32
PV210095-001	MENDES SUPPLY COMPANY	UTILITIES	1,281.32
		Total Payment Amount	1,281.32
PV210096-001	MISSION LINEN SERVICE INC	CAFETERIA	46.24
		Total Payment Amount	46.24
PV210097-001	PROPACIFIC FRESH	CAFETERIA/COVID	3,466.63
		Total Payment Amount	3,466.63
PV210098-001	SFS OF SCRAMENTO INC	CAFETERIA/COVID SUPPLIES	754.65
		Total Payment Amount	754.65
PV210083-001	STEWART TELECOMMUNICATIONS (C)	FACILITIES/COMMUNICATIONS	445.46
		Total Payment Amount	445.46
PV210099-001	WILDWOOD SAW	CUSTODIAL SUPPLIES	43.33
		Total Payment Amount	43.33

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

BOARD PAYMENT REPORT

Board of Trustees Meeting 10/08/2020

28 Loleta Union

Fiscal Year: 2021

Transmittal Number: 21000011-0 AUDIT

Transmittal Total 7,727.01

Fund Summary: **Fund 01** 4,915.66
 Fund 13 2,811.35

Transmittal Number: 21000012-0 AUDIT

Reference	Vendor	Description	Amount
PV210104-001	AT&T LONG DISTANCE	UTILITIES	176.19
Total Payment Amount			176.19
PV210103-001	CRYSTAL SPRINGS CO	COVID	32.00
Total Payment Amount			32.00
PV210106-001	FERNDALE TECH	COVID - TECHNOLOGY	50.00
Total Payment Amount			50.00
PV210110-001	MISSION LINEN SERVICE INC	CAFETERIA	92.48
Total Payment Amount			92.48
PV210105-001	RECOLOGY	UTILITIES	546.50
Total Payment Amount			546.50
PV210109-001	VALLEY PACIFIC PETROLEUM	UTILITIES	239.49
Total Payment Amount			239.49
PV210108-001	VERIZON WIRELESS	COVID/TECHNOLOGY	260.21
Total Payment Amount			260.21
Transmittal Total			1,396.87
Fund Summary:			
			Fund 01 1,304.39
			Fund 13 92.48

Transmittal Number: 21000013-0 AUDIT

PV210112-001	AT&T LONG DISTANCE	UTILITIES	255.90
Total Payment Amount			255.90
PV210111-001	CENGAGE LEARNING	CURRICULUM	612.25
Total Payment Amount			612.25

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

BOARD PAYMENT REPORT

Board of Trustees Meeting 10/08/2020

28 Loleta Union

Fiscal Year: 2021

Transmittal Number: 21000013-0 AUDIT

Reference	Vendor	Description	Amount
PV210114-001	CLENDENEN'S CIDER WORKS	CAFETERIA	152.00
		Total Payment Amount	152.00
PV210113-001	CRYSTAL CREAMERY	CAFETERIA - COVID	868.42
		Total Payment Amount	868.42
PV210116-001	PROPACIFIC FRESH	CAFETERIA/COVID	2,728.55
		Total Payment Amount	2,728.55
PV210117-001	SFS OF SCRAMENTO INC	CAFETERIA/COVID SUPPLIES	1,255.39
		Total Payment Amount	1,255.39
PV210115-001	STATE OF CALIFORNIA-DOJ	FINGERPRINTING	96.00
		Total Payment Amount	96.00
		Transmittal Total	5,968.51
		Fund Summary:	
		Fund 01	3,090.46
		Fund 13	2,878.05

Transmittal Number: 21000014-0 AUDIT

PV210118-001	ADVANCED SECURITY SYSTEMS (C)	FACILITIES/SAFETY	366.00
		Total Payment Amount	366.00
PV210120-001	CRYSTAL SPRINGS CO	COVID	8.00
		Total Payment Amount	8.00
PV210124-001	ECOLAB	CAFETERIA	193.92
		Total Payment Amount	193.92
PV210121-001	FERNDALE TECH	TECHNOLOGY	1,326.85
		Total Payment Amount	1,326.85
PV210122-001	HOUGHTON MIFFLIN CO.(C)	CURRICULUM	2,682.15
		Total Payment Amount	2,682.15
PV210126-001	NYBERG-AUSTRUS, HEATHER	REIMBURSEMENT	282.17
		Total Payment Amount	282.17

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

BOARD PAYMENT REPORT

Board of Trustees Meeting 10/08/2020

28 Loleta Union

Fiscal Year: 2021

Transmittal Number: 21000014-0 AUDIT

Transmittal Total 4,859.09

Fund Summary: Fund 01 4,665.17
Fund 13 193.92

Transmittal Number: 21000014-1 AUDIT

Reference	Vendor	Description	Amount
PV210119-001	ROJO, AMY	MILEAGE REIMB.	34.50
Total Payment Amount			34.50
Transmittal Total			34.50
Fund Summary:			Fund 01 34.50

Transmittal Number: 21000014-2 AUDIT

PV210123-001	ROBLES, MONICA	MILEAGE REIMB.	100.97
Total Payment Amount			100.97
Transmittal Total			100.97
Fund Summary:			Fund 01 100.97

Transmittal Number: 21000015-0 AUDIT

PV210135-001	ACE HARDWARE-FORTUNA	FACILITIES	166.79
Total Payment Amount			166.79
PV210132-001	CLENDENEN'S CIDER WORKS	CAFETERIA	76.00
Total Payment Amount			76.00
PV210133-001	CRYSTAL CREAMERY	CAFETERIA	542.90
Total Payment Amount			542.90
PV210127-001	CRYSTAL SPRINGS CO	COVID	16.00
Total Payment Amount			16.00
PV210134-001	FERNDALE TECH	TECHNOLOGY	1,040.00
Total Payment Amount			1,040.00
PV210136-001	HOUGHTON MIFFLIN CO.(C)	CURRICULUM	783.91

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

BOARD PAYMENT REPORT

Board of Trustees Meeting 10/08/2020

28 Loleta Union

Fiscal Year: 2021

Transmittal Number: 21000015-0 AUDIT

Reference	Vendor	Description	Amount
		Total Payment Amount	783.91
PV210128-001	LOLETA COMMUNITY SERVICES DIST	UTILITIES	257.76
		Total Payment Amount	257.76
PV210129-001	MISSION LINEN SERVICE INC	CAFETERIA	851.98
		Total Payment Amount	851.98
PV210130-001	PG&E	UTILITIES	1,078.12
		Total Payment Amount	1,078.12
PV210137-001	PROPACIFIC FRESH	CAFETERIA/COVID	2,141.39
		Total Payment Amount	2,141.39
PV210131-001	SFS OF SCRAMENTO INC	CAFETERIA/COVID SUPPLIES	1,912.64
		Total Payment Amount	1,912.64
PV210138-001	STS EDUCATION	COVID/TECH	26.00
		Total Payment Amount	26.00
PV210139-001	U.S. BANK CORP PMT SYSTEM	COVID	7,764.99
PV210140-001	U.S. BANK CORP PMT SYSTEM	COVID	548.33
		Total Payment Amount	8,313.32
		Transmittal Total	17,206.81
		Fund Summary:	
		Fund 01	14,042.03
		Fund 13	3,164.78
Payment Count:	41	Transmittal Count:	7
		Grand Total:	37,293.76

HUMBOLDT COUNTY OFFICE OF EDUCATION
ACCOUNTS PAYABLE - BOARD PAYMENT REPORT

BOARD PAYMENT REPORT

Board of Trustees Meeting 10/08/2020

28 Loleta Union

Fiscal Year: 2021

The above Payable transactions have been issued in accordance with the District's policies and procedures.
It is recommended that the Board of Trustees approve them.

Authorized Agent

Board Approval

Loleta Union School District
 700 Loleta Drive
 Loleta, CA 95551

Quarterly Report on Williams Uniform Complaint
 (Education Code s35186)

Quarterly Reporting Period (please check one)

- First Quarter 2020 January 1 - March 31, 2020
 Second Quarter 2020 April 1 - June 30, 2020
 Third Quarter 2020 July 1 - September 30, 2020
 Fourth Quarter 2020 October 1, - December 31, 2020

Please check mark which applies:

- No complaints were filed on any school in the district during the quarter indicated above.
 Yes, complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

Area	Total # complaints	# Resolved	#Unresolved
Textbooks and Instructional Materials	0		
Teacher Vacancy or Misassignment	0		
Facilities Conditions	0		
Totals	0		

Autumn Chapman
 (Print name of District Superintendent)

[Signature]
 (Signature of District Superintendent)

Please return hard copy to
 Chandler Wilson HCOE

- 1st Qtr due 04/15/2020
 2nd Qtr due 07/15/2020
 3rd Qtr due 10/15/2020
 4th Qtr due 01/15/2021